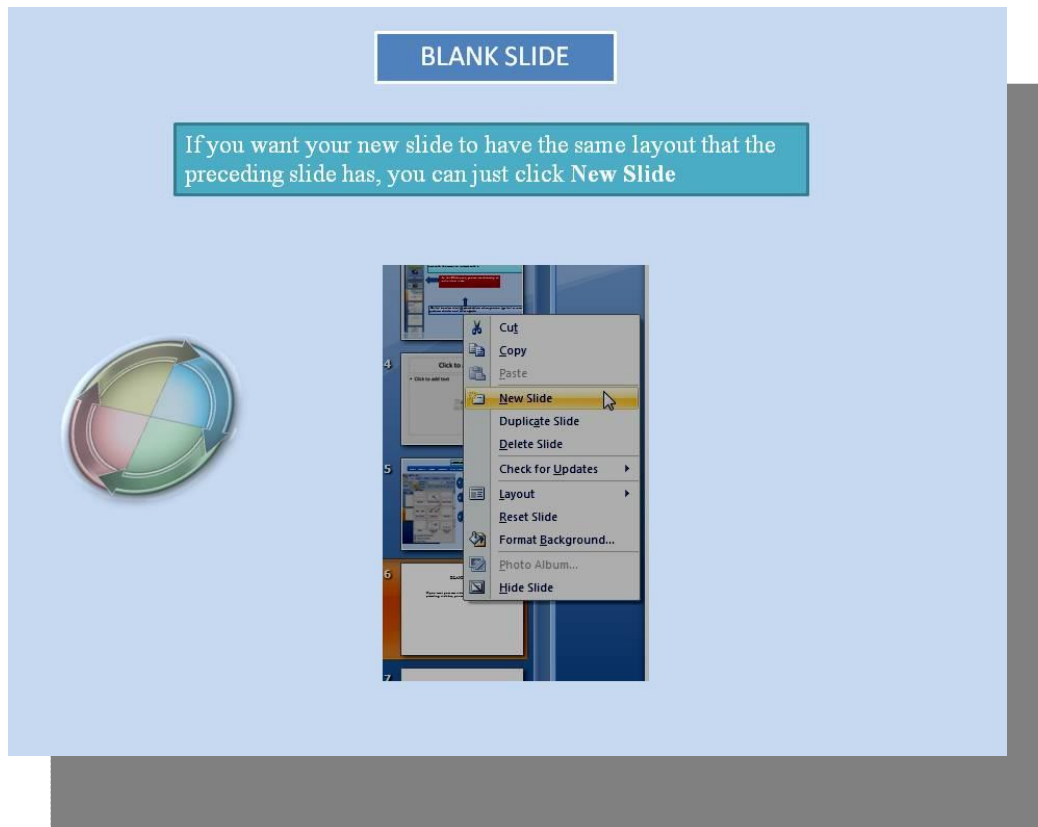


## ***ADD SLIDES***



### **EXAMPLE 1-1**

**When you add a slide to your presentation, you can do the following to choose a layout for the new slide at the same time:**

- **On the Slides tab, click just below the single slide that already appears there.**
- **On the Home tab, in the Slides group, click the arrow next to New Slide.**
- **A gallery appears, showing thumbnails of the various slide layouts that are available.**

- **The name identifies the content that each layout is designed for.**
- **Placeholders that display colored icons can contain text, but you can also click the icons to automatically insert object, including SmartArt and clip art.**

**Click the layout that you want for your new slide.**

**The new slide now appears both on the Slides tab, where it is highlighted as the current slide, and in the Slide pane.**

- **Repeat this procedure for each new slide that you want to add.**

**Tip: If you want your new slide to have the same layout that the preceding slide has, you can just click New Slide instead of clicking the arrow next to it.**